

2021-22 COVID Resources

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COVID-19 Compliance Task Force

(ends June 30, 2022)

Purpose: To time report X-time or overtime for participants in the COVID-19 Compliance Task force. The purpose of the Task force is to address health and safety compliance issues at the school sites.

Supports	Classification	Fund	Functional Area
Task Force COVID-19 Compliance Task Force - hours outside of school day to address school health and safety issues, possibly composed of certificated and classified school personnel (for all school sites)	<u>Certificated</u>		
	• Coordinator/Dean	010-3212	0000-2100-15410
	• Counselor/PSW/PSA Counselor	010-3212	0000-3110-15410
	• Librarian	010-3212	0000-2420-15410
	• Nurse/Physical/Occupational Therapist	010-3212	0000-3140-15410
	• School Psychologist	010-3212	0000-3120-15410
	• Speech & Language Pathologist	010-3212	0000-2100-15410
	• Teacher/Instructional Coach	010-3212	1110-1000-15411
	<u>Classified</u>		
	• Food Service Manager	010-3212	0000-3700-15410
	• Campus Aide	010-3212	0000-8100-15410
	• Community Representative	010-3212	0000-2100-15410
	• Plant Manager	010-3212	0000-8100-15410
	• School Administrative Assistant	010-3212	0000-2700-15410
	• Special Ed/Teacher Assistant	010-3212	1110-1000-15411

Signage/PPE Orders

Purpose: All schools and offices may order District-funded PPEs and signage in accordance with COVID safety and compliance guidelines. Click on the links below for instructions and to place orders.

Personal Protective Equipment: [PSD COVID Site Safety Supplies page](#)

Signage: [COVID-19 SAFETY SIGNS NOW AVAILABLE AT REPRO!](#)

Note: Funding is provided centrally. Schools and offices will not be required to supply their own funding lines so long as items are available on the PPE or Signage shopping list.

ESSER SENI

(ends June 30, 2023)

Purpose: These funds are provided to implement the "Equity is Justice 2021 Resolution" (Res-023-20-21) adopted by the Board of Education on May 11, 2021. Positions, services, and programs funded with SENI resources must be aligned to the goals described in the District's Local Control Accountability Plan (LCAP). Refer to the School Resource Allocation Notification letter for dollar amount.

Reference: [ESSER SENI FAQs](#)

<u>Fund</u>	<u>Program</u>	<u>Name</u>
010-3212	15583	SENI-ESSER II

COVID Testing Sites (ends June 30, 2022)		COVID Vaccination Sites (ends June 30, 2022)	
Purpose: <ul style="list-style-type: none">To time report regular time, overtime, Z-time, and/or X-time for employees working at COVID testing sitesTo time report employees supporting COVID community engagement efforts (e.g., contact tracing, exposure management), coordinated by the Office of COVID Response		Purpose: <ul style="list-style-type: none">To time report regular time, overtime, Z-time, and/or X-time for employees working at COVID vaccination sites. <i>Note: Funding is not authorized for MSND time reporting to attend vaccination appointments.</i>	
<u>Paraprofessionals</u> <ul style="list-style-type: none">Instructional Aide/Ed AideHealth Care AssistantLicensed Vocational NurseSpecial Ed AssistantTeacher Assistant	<u>District Sites</u> 010-3212 1110-1000-15399	<u>District Sites</u> 010-3212 1110-1000-15452	
<u>All Others</u> Primary Account String: valid for most classifications Secondary Account String: use only if primary account string results in an error	<u>District Sites</u> 010-3212 0000-3140-15398 010-3212 0000-7200-15398	<u>District Sites</u> 010-3212 0000-3140-15451 010-3212 0000-7200-15451	
Safe School Support/Dawn Patrol (ends August 23, 2021)			
Purpose: To time report Safe School Support Team participants (mostly central or non-school staff) who report to school sites during the first few weeks of school reopening to provide various supports (e.g., daily health screenings, monitoring student arrivals/departures, PPE distribution, assisting the health office, etc.) for student transition back to the classroom. <i>Note: Only the time spent on Dawn Patrol duties should be time reported using these funding lines. Time allotted to complete regular duties remotely from the assigned school site or elsewhere should be charged to the employee’s position funding.</i>			
<u>Classification</u>	<u>Fund</u>	<u>Functional Area</u>	
<ul style="list-style-type: none">Board Member	010-3212	0000-7100-15410	
<ul style="list-style-type: none">Teachers & Paraprofessionals (e.g., Special Ed Assistant/Interpreter Aide)	010-3212	1110-1000-15411	
<u>All Others</u> <ul style="list-style-type: none">Primary Account String: valid for most classificationsSecondary Account String: use only if primary account string results in an error	010-3212 010-3212	0000-3140-15410 0000-7200-15410	
Custodial Overtime (ends June 30, 2022)			
Purpose: 3-6 hours of custodial overtime per day, depending upon school. This custodial overtime allocation will be available to conduct nightly electrostatic disinfecting. School based custodial staff will have flexibility to bank unused time to conduct additional cleaning during weekend. OT Hours and funding cannot be repurposed. Refer to the School Resource Allocation Notification letter for the dollar amount.			
<u>All Schools</u>			
<ul style="list-style-type: none">Building & Grounds WorkerSchool Facilities AttendantPlant or Assistant Plant Manager	<u>Fund</u> 010-7422	<u>Functional Area</u> 0000-8100-15573	

Parent and Family Engagement

(ends June 30, 2022)

Purpose: Approximately \$18 million were designated for school sites from the Expanded Learning Opportunities Plan, which are state funds, specifically for parent and family engagement. The following are the categories and types of investments school sites may purchase beginning in the 2020-21 school year. These funds must be spent during the 2021-22 school year, and as directed by year-end timelines and District guidelines, but may be available for school sites until the end of the 2023-24 school year. The use of funds for family engagement must be described in the ESSER plan page attached to the TSP plan. Refer to the School Resource Allocation Notification letter for dollar amount.

<u>Fund</u>	<u>Program</u>	<u>Name</u>	<u>Functional Area</u>
010-7425	15598	Parent Family Engagement ELO	0000-2490-15598

Category	Category Description	Items eligible to be purchased with this funding line:
Contracts and Services	Contracts are services purchased from vendors or contractors, businesses, and organizations that provide professional development and advisement. Additional services include conference attendance registration and field trips for families and school staff related to family engagement.	For parent and family engagement, this may include: <ul style="list-style-type: none"> • Family engagement course from a non-profit organization • Independent contractor to help the school team improve family engagement practices • Conference registration for families and personnel • University and museum experiences for families
Technology	Purchasing devices for the Parent and Family Center designated specifically for parent training and classes offered on the campus or to be leased to families who do not have technology in the home. Ensure the location where technology is stored has appropriate safety features. Please note that Chromebooks have limited functions and do not support translation features offered by virtual meeting applications.	<ul style="list-style-type: none"> • Laptop sets • Laptop carts • Computers • Tablets • Translation equipment • Other general supplies technology (headsets, screen, projector, software, etc.)
Supplemental Instructional Materials	Purchasing instructional content from vendors for parent and family engagement focused on academic, social emotional, civics, health, resiliency and mental health, advocacy, and other topics.	<ul style="list-style-type: none"> • Booklets and pamphlets • Books • Newsletters and magazines for the Parent and Family Center • Course modules bundled as a series • Virtual libraries and materials • Software applications to support families • Online software applications to support families
Personnel	Providing school personnel, certificated and classified, with additional hours specifically to support parent and family engagement activities. Staff may assist with registering families in the Parent Portal and offering workshops and training, as well as convening professional development for school personnel.	<ul style="list-style-type: none"> • X-time for Parent and Family Center personnel • X-time for office personnel • X-time for teachers • Teacher differentials • Community Representative, Parent Resource Assistant or Parent Liaison

Baseline COVID testing for employees

(for employees not assigned to work between August 2-12, 2021)

Purpose: To provide two (2) hours of hourly pay for those bargaining unit employees returning to work in person for the start of the 2021-2022 school year and not assigned to work during the period of August 2, 2021 through August 12, 2021, to complete baseline COVID-19 testing at an authorized District testing site during this time period. Funding lines may also be used to time report team members who assist with the Parent Hotline.

Note: Funding line is not to be used to pay employees to take weekly COVID testing after they start their basis.

<u>Classification</u>	<u>Fund</u>	<u>Functional Area</u>
<ul style="list-style-type: none">• Teachers• Coaches• Instructional Aide/Ed Aide• Health Care Assistant• Licensed Vocational Nurse• Special Ed Assistant• Infant Aide	010-3212	1110-1000-15399
<u>All Others</u>		
<ul style="list-style-type: none">• Primary Account String: valid for most classifications	010-3212	0000-3140-15398
<ul style="list-style-type: none">• Secondary Account String: use only if primary account string results in an error	010-3212	0000-7200-15398